



# ELEMENT STUDENT MINISTRY

## ELEMENT CAFE PARENT PACKET

{ SCHOOL YEAR 2018-2019 }

A MIDDLE SCHOOL MINISTRY

OF TRINITY UNITED METHODIST CHURCH

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### PACKET INCLUDES:

- 1) LETTER FROM STAFF
  - 2) CHRISTIAN CODE OF CONDUCT
  - 3) ELEMENT CAFE PERMISSION FORM
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STUDENTS PARTICIPATING IN ELEMENT CAFE (REGARDLESS OF REGULARITY) MUST COMPLETE DOCUMENTS TWO (2) AND THREE (3) BY THEIR STUDENT'S THIRD (3<sup>RD</sup>) VISIT TO ELEMENT CAFE.

FAILURE TO DO SO WILL RESULT IN STUDENT'S INABILITY TO PARTICIPATE ON THAT DATE AS WELL AS A PHONE CALL FROM OUR STAFF TO THE FAMILY REQUESTING THAT THE FORMS BE FILLED OUT IMMEDIATELY. THESE DOCUMENTS SERVE AS "REGISTRATION" TO ELEMENT CAFE.

PLEASE NOTE THAT ELEMENT CAFE IS ON A "ROLLING" ENTRY AND EXIT TIME.

A STUDENTS ENTRY AND EXIT TIME ARE ASSUMED TO BE DETERMINED BY THE STUDENT AND THEIR FAMILY ON ANY GIVEN DAY. TRINITY UNITED METHODIST CHURCH AND ELEMENT STUDENT MINISTRY ARE NOT REQUIRED TO VERIFY PARENT'S PERMISSION FOR ENTRY/EXIT UPON THE FOLLOWING DOCUMENTS BEING SIGNED AND RETURNED TO ELEMENT STUDENT MINISTRY.



# ELEMENT STUDENT MINISTRY

ELEMENT CAFE  
MIDDLE SCHOOL MINISTRY

Hey there!

My name is Liza Spencer and I am one of the Associate Youth Directors at Trinity United Methodist Church. The new school year always brings around new beginnings and new chances to follow what God is calling our church to do. For ten years now, Element Cafe has been a critical piece to this calling.

**This after-school program is designed to be a safe place for students to come on Tuesdays and Thursday afternoons from 3:00-5:30pm in the Haven at Trinity United Methodist Church.** This is a place to enjoy time with friends and hang out with staff and volunteers. We have tutors available to help your student with homework or study skills. There is also a gym and game room, where students can have fun after a day at school. We would love your student to be a part of our ministries at Element.

**Does Element Cafe cost anything?** No and Yes. Each day, we ask for “a dollar at the door” which help offset some of the cost of having an open and safe environment. Our concession stand is open each day from 3:00-5:00pm, most items costing only 50 cents. *However, we will never turn a student away.* All students are always welcome to be a part of any and all ministries at Trinity UMC.

**Parents, Element Cafe is a program that blesses us each week, but we are never able to do ministry without you!** We are always in need of volunteers to help fulfill all the duties that go into making this ministry run smoothly and remain safe for our students. If you are available to volunteer for an hour or more this semester, please email me so we can get you plugged in!

We also have a system for text messages and email for our students and parents. If you would like to receive text message updates please text “ELEMENT” to 39970. Standard text message rates apply. Also check out our website ([elementstudentministry.com](http://elementstudentministry.com)) or Instagram (@elementstudentministry) for more information.

Our vision for Element Cafe, and all of our ministries, is for students to feel known and loved by our staff, volunteers, and most of all, God. Partnering with you and your families is an honor, so please let me know if there is anything we can do for you and/or your student. Thank you for your time and we hope to see you soon!

With God's Peace,

Liza Spencer

Trinity United Methodist Church  
Element Student Ministry  
1400 Oxmoor Road, Homewood, AL 35209  
[lspencer@trinitybirmingham.com](mailto:lspencer@trinitybirmingham.com)  
(205) 879-1737

# Christian Conduct Covenant

Trinity United Methodist Church

· Element Student Ministry

1400 Oxmoor Road

Birmingham, AL 35209

- I hereby covenant to act in a Christian manner while participating in Element Café.
- I will follow the instructions and directions of all church staff, leaders, and volunteers.
- I will not use profanity at any time while a part of Element Café, nor will I use language or jokes that are crude, offensive or sexual in nature.
- I will not bring or use alcohol, tobacco or drugs. I will not bring firearms, knives or anything that can be construed as a weapon. I will not bring any lighters, matches or anything that might be flammable or used to start fires.
- I will respect the space and property of others; including but not limited to: Cell phones, backpacks, textbooks or any other school books, papers, clothing and all other electronic devices.
- I will respect the space and property of Element Student Ministry and Trinity United Methodist Church. I will not intentionally damage any video games, board games or stationary games, nor will I steal any of its' contents.
- I will only stay within the youth ministry area of the church and/or the gymnasium, and only during the designated time that Element Café is in the gym.
- I will not enter any room within the youth ministry area that is not explicitly designated to be used for Element Café.
- I will not be in a room alone with any other person or persons unless designated by Element Staff.
- I will not wear inappropriate clothing, skimpy clothing, clothing with logos of tobacco or alcohol products.
- I will not bring video games or music that contains explicit visual and/or audio content.
- I will not use any language that is discriminatory, prejudicial or unloving toward any individual or group of people.
- I understand that failure to follow these rules may result in suspension or expulsion from Element Café and that my family and I will be responsible for any property damaged of another student, staff, and/or Trinity United Methodist Church.
- I further understand that many of these rules are also laws enforced by the city of Homewood and Federal Government, thus if violated, police involvement may be deemed necessary.
- I understand the responsibility I have as a Christian to hold others at Element Café accountable. So if I see (or am aware of) anyone breaking these above rules, I will immediately tell a staff member of Trinity United Methodist Church. I further understand that failure to report any violation of these rules (that I have committed, seen, or am aware of) will be considered the same as having broken them myself.

**As a family, we have read these rules, and we understand and consent to them.**

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Parent

Child

Child

# Element Café Permission Form

Please Return via Mail or Fax to:  
Trinity United Methodist Church  
Element Student Ministry  
Attn: **Tori Tenniswood**  
1400 Oxmoor Road  
Homewood, AL 35209  
Office Number - 205.879.1737  
Fax Number - 205.868.9714

## Student Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Grade: \_\_\_\_\_

Would you like to receive weekly text message updates about Element Café & other events occurring at Element? If so, text "ELEMENT" to 39970

Standard Text Message Rates Apply. Also, check out our website for more information about Element Student Ministry - [www.elementstudentministry.com](http://www.elementstudentministry.com)

## Parent Information:

Name:

Home Phone:

Cell Phone

Work Phone:

Emergency Contact Name & Number:

Email:

I, \_\_\_\_\_, give my child(ren) \_\_\_\_\_,

permission to participate in Element Café, including open gym time. I/We agree to not hold Trinity United Methodist Church, it's leaders, employees, and volunteer staff liable for damages, losses, or injuries.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

PLEASE, BOTH YOU AND YOUR STUDENT SIGN THE CODE OF CONDUCT FORM ATTACHED TO THE BACK OF THIS SHEET AND RETURN BOTH TO ELEMENT STUDENT MINISTRY.

THANK YOU! STAFF OF ELEMENT STUDENT MINISTRY